



Ohio EMA Field Journal

Enhancing Local Programs through Grants, Training, Exercising & Field Operations

Training Update

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FEMA TRAINING UPDATE

The Emergency Management Institute (EMI) has recently made the states aware of a decision to discontinue issuing FEMA/EMI certificates for completion of the professional development series (PDS) and the advanced professional series (APS). The PDS and APS courses will remain available, accessible, and maintained, but the EMI-issued certificates will be phased out. EMI will no longer award PDS and APS certificate as of September 30, 2015. Students currently enrolled in the PDS program must complete all courses by this date to receive an EMI certificate. Students currently enrolled in the APS will have until this date to submit their documentation for EMI certificates.

If you have questions or concerns please contact EMI's National Training Liaison Daniel Lubman at (301)447-1364 or email Daniel.Lubman@fema.dhs.gov

EMI's vision is to strengthen the field of emergency management through the Emergency Management Professional Program (EMPP). The EMPP provides a structured and progressive framework for acquiring the knowledge, skills, and abilities to enter and progress through the field and to meet the challenges of a dynamic and complex environment. The EMPP curriculum is designed to provide a lifetime of learning for a career in emergency management.

The EMPP includes three standardized national emergency management academies that will be available across the United States:

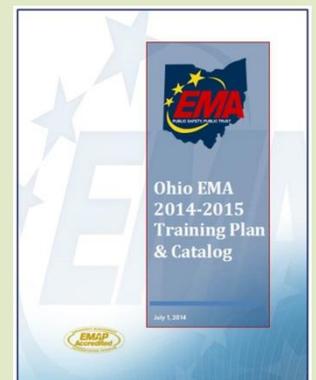
- National Emergency Management Basic Academy
- National Emergency Management Leaders Academy
- National Emergency Management Executive Academy

OHIO EMA TRAINING PLAN & CATALOG

The 2014-2015 Ohio EM Training Plan and Catalog will be released in the next week or two and it contains a lot of new information. Once released, you will find the published training plan and catalog on the Ohio EMA website at: <http://ema.ohio.gov/Training.aspx>

Some of the topics included in this year's training plan and catalog include:

Eligibility	Registration and Acceptance
Course Cost	Class Cancellation Policy
Student Cancellation and No-Show Policy	Attendance and Conduct
Certificates	Classroom Policy
Training Records and Transcripts	County Director Training Requirements
Training Request Policy	Instructor Certification Policy
Classroom Course Descriptions	Ohio EMA Training Partners



Exercise Update

Corrective Action Program (CAP) System

The Corrective Action Program (CAP) System is back online. The CAP System, which is part of the Homeland Security Exercise and Evaluation Program (HSEEP) Toolkit, is a web-based application that provides local, state, and federal exercise planners and officials with a standardized method and application to track and analyze exercise and real-world incident recommendations and corrective actions. The CAP System also provides a comprehensive and customizable reporting tool, which can be utilized to track trends, lessons learned and best practices.

The CAP System can be accessed via the internet at <https://hseep.dhs.gov/caps>. Users with an existing, active CAP System account should be able to log into the system using their original username and password. However, many users may find they are locked out since it has been more than 45 days since the system went offline. Users requiring assistance in logging into the CAP System may contact the FEMA Technical Support Desk at 866-476-4827.



CAPSTONE '14

The Ohio Emergency Management Agency (Ohio EMA) supported the state of Indiana on June 17, 2014, as part of the Capstone '14 exercise conducted by the Central United States Earthquake Consortium, of which Ohio is an associate member state. Capstone '14 focused on a catastrophic earthquake along the New Madrid Seismic Zone and the Wabash Valley Seismic Zone. The support provided by Ohio EMA consisted of processing notional requests for resources that Indiana submitted via the Emergency Management Assistance Compact (EMAC).

Questions in regard to CAP System, Capstone '14, or exercise questions in general may be directed to Darren Price, MEP, Ohio EMA Exercise Program Manager, at 614.799.3660 or via e-mail at deprice@dps.state.oh.us



Liaison Report

June, for anyone associated with a LEPC, is the last month to complete the required annual exercise. This year, as in years past, over 30 exercises were facilitated by the field liaisons in a single month.

Not to be ignored, Mother Nature made her presence known, as well. Rain and wind combined to cause flooding, power outages and tornado damage in nearly every corner of the state. In Clark County, unprecedented rains worked to flood a housing complex in Medway resulting in a Small Business Administration (SBA) disaster declaration (See picture at the right). Rain from that same storm system turned portions of interstate 70 in Montgomery County into a river. Elsewhere in the state, excessive rain also led to a SBA declaration for Lorain County.



At the opposite end of the State, the City of Gallipolis found itself without drinking water due to a catastrophic water main break. Once an alternate connection was established the city was disillusioned to discover collateral damage to the distribution network made it impossible to pressurize the system. With approximately 3,000 customers without water, Gallia County EMA coordinated with Ohio EMA to provide potable water for the stricken residents (see picture at the right).



Through it all, Field Operations staff worked tirelessly to meet the wide variety of missions which developed. From mine subsidence sinkholes in Muskingum County to tornados in Medina County, the past month tested the skills of Operations staff.

Grants Gallery

Assistance

Our grants staff are here to help you. If you are a new director, need a refresher, or have a meeting where it would be helpful for us to be there, we are available to come to your county. Please contact your grant specialist to set up a date!

Procurement

One issue that continues to present itself during county monitoring and audits, is proper procurement of services and equipment, which is a requirement of all federal funds received.

- Sub-grantees are **required** to ensure "full and open competition" with **all** procurement transactions. Obtain three (3) written proposals if the cost is less than the bid requirement amount. Sub-grantees must ensure its procurement processes meet or exceed local, state, and federal requirements.
- Local written procurement policies should be followed for all procurements, providing that the policies are at least restrictive as state or federal requirements. If there are no local procurement policies, then state laws, regulations and policies must be followed, provided they are more conservative than federal policy.
- For procurement on items or services \$100,000 or more, you must submit the complete bid package to Ohio EMA for review.
- Purchasing from State Term Contract does meet the requirement of open competition; however, state term schedule, does not.
- Funds cannot be procured before the beginning of the grant performance period per federal guidance.
- When contracts end, they must be re-evaluated with an updated cost analysis before renewing.
- If a sole-source is warranted, documentation should be kept in the file supporting why, the cost analysis, and how it was determined and by whom. (A letter from a vendor does not constitute sole source documentation).

Some common situations considered restricting competition and cannot be done:

- Requiring unnecessary experience and excessive bonding or unreasonable requirements on firms in order for them to qualify to do business
- Noncompetitive awards to consultants on retainer contracts
- Organizational conflicts of interest
- Specifying only a brand name product instead of allowing an equal product to be offered and describing the performance of other relevant requirements
- Any arbitrary action in the procurement process



Upcoming Trainings

1	ICS-300 Intermediate for Expanding Events	July 8 – 10, 2014	Clark County
2	OH-605a Damage Assessment Refresher	July 9, 2014	Cuyahoga County
3	ICS-300 Intermediate for Expanding Events	July 14 – 16, 2014	Stark County
4	OH-605b IA Damage Assessment Train the Trainer	July 15, 2014	Mahoning County
5	ICS-400: Advanced ICS	July 16 – 17, 2014	Stark County
6	ICS-400: Advanced ICS	July 17 – 18, 2014	Stark County
7	ICS-400: Advanced ICS (MGT905)	July 22 – 23, 2014	Ohio EMA
8	ICS-400: Advanced ICS - **CANCELLED DUE TO LOE ENROLLMENT**	July 26 – 27, 2014	Haubrich Armory, Military Personnel Only
9	ICS-300 Intermediate for Expanding Events	July 28 – 30, 2014	Marion County
10	ICS-400: Advanced ICS	July 30 – Aug 1, 2014	Marion County
11	G-265 Instructional Delivery Skills	Aug. 5 – 6, 2014	Ohio EMA
12	OH-696 Zoonotic Training	Aug. 6, 2014	Licking County

13	G-357 Emergency Response to Criminal and Terrorist Incidents	Aug. 8, 2014	Summit County
14	G-361 Flood Fight Operations	Aug. 12 – 14, 2014	Ohio EMA
15	G-271 Hazardous Weather and Flood Preparedness	Aug. 19 – 21, 2014	Ohio EMA
16	OH-605 IA Damage Assessment Workshop	Aug. 21, 2014	Ottawa County
17	ICS-300: Intermediate ICS for Expanding Events	Aug. 20-22, 2014	Seneca County
18	G775 EOC Management and Operations	Aug.† 21-22, 2014	Cuyahoga County
19	ICS-400: Advanced ICS Course	Aug. 22-25, 2014	Seneca County
20	G-191 ICS / EOC Interface	Aug. 26, 2014	Ohio EMA
21	PER-304 Social Media for Natural Disaster Response and Recovery	Aug. 27, 2014	Ohio EMA
22	OH-200 Fall Director's Conference	Sept. 4, 2014	Ohio Fire Academy
23	OH-386a Family Assistance Center / Victim ID Program *CANCELLED DUE TO NON_AVAILABILITY**	Sept. – TBD, 2014	Ohio EMA
24	OH-361 Fundamentals of Safe Room Design and Construction	Sept. 9, 2014	Ohio EMA
25	G-393 Mitigation for Emergency Managers	Sept. 16 –18, 2014	Ohio EMA
26	G-386 Mass Fatalities Incident Response	Sept. 23-24, 2014	Ohio EMA
27	PER-229 Introduction to CAMEO Suite	Sept. 26 - 28, 2014	Wayne County
28	MGT- 310 Threat and Risk Assessment	Sept. 30 – Oct. 1, 2014	Ohio EMA
29	G191 ICS/EOC Interface Course	Oct. 2, 2014	Hamilton County
30	G-311 Hazardous Material Planning	Oct. 7, 2014	Ohio EMA
31	G290 & G291 Basic PIO Series	Oct. 7 – 9, 2014	Putnam County
32	G-290 / G-291 Basic PIO Series	Oct. 21 – 23, 2014	Ohio EMA
33	G-235 Emergency Planning Course	Oct 28 – 29, 2014	Ohio EMA
34	ICS-300: Intermediate ICS for Expanding Events	Oct 28 – 30, 2014	Hamilton County
35	G-366 Planning for Special Needs of Children	Nov. 4, 2014	Ohio EMA
36	ICS-300: Intermediate ICS Course	Nov. 4 – 6, 2014	Franklin County
37	ICS-400: Advanced ICS Course	Nov. 6 – 7, 2014	Franklin County
38	G202 Debris Management	Nov. 18 – 20, 2014	Ohio EMA
39	PER-304 Social Media for Natural Disaster Response and Recovery	Nov. 19, 2014	Ohio EMA
40	ICS-400: Advanced ICS Course	Dec. 9-10, 2014	Hamilton County
41	OH-361 Fundamentals of Safe Room Design and Construction	Dec. 12, 2014	Ohio EMA
42	G-270.4 Recovery From Disaster	Jan. 13-14, 2015	Ohio EMA
43	G288 Local volunteer and Donations Management & G489 Management of Spontaneous Volunteers	Jan. 27-29. 2015	Ohio EMA
44	PER-304 Social Media for Natural Disaster Response and Recovery	Feb. 19, 2015	Ohio EMA
45	PER-304 Social Media for Natural Disaster Response and Recovery	May 14, 2015	Ohio EMA

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For more information on Ohio EMA Training and Exercises please visit:
<http://ema.ohio.gov/Training.aspx>



To log in to the Ohio Department of Public Safety Training Campus visit:
<https://trainingcampus.dps.ohio.gov/cm6/cm0682/pstc/pstc.html>

