



Ohio EMA Field Journal for Grants, Training and Exercise

August 2016

OHIO EMERGENCY MANAGEMENT FALL CONFERENCE SAVE THE DATE: OCTOBER 12, 2016

Location: Ohio Fire Academy, 8895 East Main Street, Reynoldsburg, OH 43068

Registration:

- County Directors are already registered to attend the conference. All other individuals planning to attend should register on the Public Safety Training Campus (PSTC) website or access the website link [HERE](#).
- You can find the conference by searching “200” in the catalog ID.
- If you do not have an account, or need assistance registering please call the Help Desk at (614) 752-6487

Full Agenda and Lodging details will be coming shortly!



Community Emergency Response Team (CERT) Trainings

There are currently two CERT courses scheduled for delivery at Ohio EMA. If you have questions regarding these courses please contact Rhonda Meggitt, State DPS-CERT/Citizen Corp Coordinator, (614) 799-3838 / rmeggitt@dps.ohio.gov or Susan Traylor State Training Coordinator (614)-799-3666 / sctraylor@dps.state.oh.us



- **CERT PROGRAM 501(c)(3) Workshop presented by the Attorney General’s Office – Course Code: EMA-OH-429** This two-hour workshop on Thursday, October 20, 2016 at the Ohio EMA, prepares you to make your decision on how to manage donated funds to your local CERT program. Participants in the **501(c)(3)** Workshop will get first-hand information on how to set-up their non-profit status, seek tax exemption, manage accountability, and understand the legal roles and responsibilities, along with the dos and don’ts under the Ohio Charitable Act, outlined in the ORC Section 109.23-.33, and the Ohio Charitable Organizations Action, ORC Section 1716.
- **CERT Train-the-Trainer – Course Code EMA G428** This three day course on October 14-16, 2016 (Friday thru Sunday), prepares participants to organize and teach the CERT Basic Training Course by demonstrating instructional methods and familiarizing students with the instructional modules of that course. This course also covers basic considerations for developing and implementing a CERT Training Course materials in hardcopy and electronically on CD-ROM and a CERT kit. Lodging provided. Please see the attached training announcement.

Enrollment: Students must enroll via the Department of Public Safety Training Campus website: <https://trainingcampus.dps.ohio.gov/cm/cm710/pstc/pstc.html>. Students experiencing difficulty enrolling should call Ohio EMA Training at (614) 799-3666 for assistance with registration. Course registration will generally close 10 working days prior to the course start date. You can check your enrollment / approval status via the Department of Public Safety Training Campus website.



GRANTS

August 15th – Final day to submit your cash requests by mail for reimbursement of FY15 EMPG expenses.

Requests for Reimbursement must be submitted no less than quarterly for all preparedness grants. This ensures we are reporting correctly to the federal agencies as required, resolves issues early and helps our agency to process requests in a timely fashion.

The Biannual Strategy Implementation Report (BSIR) will soon be opening up for sub-recipients to update the status of their grant awards. This system tracks fiscal and programmatic progress for grant awards through FEMA/DHS. The BSIR has increasingly become an auditable tool at which FEMA is looking much more closely. The Preparedness Grants Branch will be providing much more specific instruction in how to fill out your reporting after it opens soon.

August 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Lastly, the Preparedness Grants Branch has been collecting and reviewing all procurement documents for any contract, service, or piece of equipment that goes beyond the procurement thresholds specified in 2 CFR 200 and grant guidance. To further ensure that you receive a complete and timely reimbursement, please include current contracts and invoices as well as 3 quotes or the complete bid package with your cash request form. When a contract is renewed, it is considered a separate procurement that will again require the proper procurement procedures. An automatic renewal clause in the original contract is not considered proper procurement. Any purchase over \$100,000 will require the draft Formal Bid to be pre-approved by Grants Staff.

Please keep in mind whether you pay all of a purchase with federal funds or only a portion, all federal requirements must be followed. For instance, if you purchase a Generator for \$100,000 but you only request \$25,000 of federal funds for reimbursement, you are still required to follow the federal guidance and 2 CFR 200 procurement policies. It would need a formal bid and pre-approved by Ohio EMA. Sole source must be pre-approved and will only be approved in **rare** situations. You do not have to go with the most inexpensive quote or bid if you can show it is a reasonable cost and justify why you chose it based on a capability or past experience with a company that did not perform well. Reasons cannot be that it is a local requirement to go with the vendor or that you have always used this vendor’s service.

This includes **ALL** federal Grant Programs. If you have further questions on procurement or other grant related issues, please contact the Preparedness Grants Branch.

Please let us know when regional meetings are scheduled and we would be happy to attend to answer any questions you may have or provide technical assistance.

ALSO....

When using EMPG funds to pay for your Emergency Manager’s Association of Ohio membership and conference fees please ensure you receive a receipt. A filled out application by you is not considered “proof of cost”. Also, please ensure you are requesting reimbursement for the year that falls within the performance period of the grant you are paying for.



Lisa's Training Opportunities:

FEMA's EMI 2017 L0363 Multi-Hazard Emergency Management for Higher Education Host Application Information

The FEMA EMI 2017 L0363 Multi-Hazard Emergency Management for Higher Education Host Application has been posted at the following link and the application period ends **August 19, 2016 at 5:00 ET**.

All Higher Education Institutions that are interested in hosting the L0363 Multi-Hazard Emergency Management for Higher Education in 2017 should go to the website at <http://training.fema.gov/hiedu/aemrc/eplanning/hostinstitution.aspx> and complete an application and submit the application to Tina M. Hovermale at Tina.Hovermale@fema.dhs.gov, she is the Program Manager (feel free to contact her via email or at 301-447-1207 for more information).

Access the following link for more information about Emergency Planning for Higher Education Training.
<http://training.fema.gov/hiedu/aemrc/eplanning/>

UPCOMING COURSES AT OHIO EMA:

L197 Integrating Access and Functional Needs into EM Planning

August 23 - 24, 2016, Ohio Emergency Management Agency, 2855 West Dublin Granville Road, Columbus, OH 43235

Course Description: This two-day course will provide participants who are responsible for providing or participating in Emergency Planning with the information necessary to utilize disability and access and functional needs-inclusive practices, as well as the additional updated skills and knowledge they will need to prepare for, respond to, and recover from emergencies.

AWR-345 Unmanned Aircraft Systems in Disaster Management

September 15, 2016, Ohio Emergency Management Agency, 2855 West Dublin Granville Road, Columbus, OH 43235

Course Description: This free 8-hour classroom course will discuss the wide variety of uses of unmanned aircraft systems (UAS) in disaster response, recovery, preparedness, and mitigation. The course will also discuss the various types of UAS, as well as the current regulations on UAS use and what the steps are to become authorized to use UAS.

L110 National Emergency Management Basic Academy (TtT)

September 19 - 23, 2016, Ohio Emergency Management Agency, 2855 West Dublin Granville Road, Columbus, OH 43235

Course Description: The Federal Emergency Management Agency (FEMA) recognizes the need to tie training programs to an established set of emergency management competencies and to a career development program through a progressive training and education system that includes the foundational-level Basic Academy. The Basic Academy provides a structured and progressive framework for acquiring the knowledge, skills, and abilities to meet the challenges of an ever-changing emergency management environment.

The Foundations Course Train-the-Trainer (L110) consists of 1 day of discussion about course objectives, how to set up and facilitate the class, time management, and other general topics. The last 2 days will consist of participant teach-backs that summarize a portion of the Foundations course subject matter and describe activities and exercises in addition to time for critique and questions.

AWR-342 Maturing Public Private Partnerships (OP3)

November 15 - 17, 2016, Ohio Emergency Management Agency, 2855 West Dublin Granville Road, Columbus, OH 43235

Course Description: The Maturing Public-Private Partnerships Workshop is a three-day, in-person instructional training program. Topics covered in this workshop include the historic foundations of public-private partnerships; what makes a successful partnership and typical problem areas; standardized methods to align interests and outcomes and leverage collaboration and communications; procedures to build strong pre-incident partnership teams and shared situational awareness during events; innovative models, legal considerations, and workshop tools. This workshop will require in-person dialogs among stakeholders to explore lessons learned and fully vet best practices. The workshop culminates in the presentation of personal partnership improvement plans that each participant will develop during the three days of training.



Susan's Training Opportunities:

G191 ICS/EOC Interface Course, August 23, 2016 Paulding County EMA, 503 Fairground Dr., Paulding, Ohio 45879

This course is designed for personnel associated with On-Scene Incident Command, EOCs and Multiagency Coordination (MAC) System entities. The goal of the course is to provide state and local emergency management officials with the knowledge and skills they need to operate an Emergency Operating Center (EOC) and interface it with an Incident Command System (ICS) field operation. It enables the participants to begin developing an ICS/EOC interface for their community by applying Incident Command System (ICS) principles. The course reviews ICS and EOC responsibilities and functions and depends heavily on exercise and group discussions to formulate the interface. [This is a "Required" course in the FEMA Advanced Professional Series \(APS\) program and meets the minimum requirements set forth by the Ohio Peace Officer Training Commission for eight continuing education course hours.](#)

G393 Mitigation for Emergency Managers, September 13 - 15, 2016 (Change of Date**), Ohio Emergency Management Agency, 2855 West Dublin Granville Road, Columbus, OH 43235**

This free course is designed to enable the non-technical emergency worker to acquire skills in the use of Mitigation. The course provides training in how to perform Mitigation activities fundamental to reducing and eliminating long-term risk from hazards. It addresses the important roles of the Emergency Program Manager (or other local government representative) in Mitigation: Motivator, Coordinator, and Monitor in local implementation of the National Mitigation Strategy. [This is a "Required" course in the Advanced Professional Series \(APS\) program.](#)

G288 Local Volunteer & Donations Mgmt., September 26-27, 2016, Paulding County EMA, 503 Fairground Dr., Paulding, Ohio 45879

This free training event supports local governments and their emergency management partners in preparing for, responding to, and recovering from disaster events at the local level. The course is designed to strengthen the abilities of local jurisdictions to successfully prepare for and handle volunteer and donations management issues that may arise. The course content and activities may also serve as a template, thereby enhancing uniformity in addressing areas of donated unsolicited goods, unaffiliated volunteers, and undesignated cash. This training also provides information regarding the state's volunteer and donations management responsibilities, which are designed to help build relationships between government and non-governmental organizations. [This is an "Elective" course in the Advanced Professional Series \(APS\) program.](#)

G557 Rapid Needs Assessment Planning, September 27, 2016, Franklin County EMA&HS, 5300 Strawberry Farms Blvd. Columbus, Ohio 43230

This "free" course provides information and resources to enable participants to develop an effective Damage Assessment Program and conduct rapid and effective needs assessments. A good assessment allows community leaders to prioritize response actions ensuring the greatest life-saving and life sustaining benefits. Since resources are often limited in the first few hours of a disaster or emergency an effective rapid needs assessment allows for the efficient and effective use of those resources. Likewise, it allows local officials to evaluate their needs and request those resources that are not available in their jurisdiction to support life sustaining and life saving measures. [This is a "Required" course for the FEMA Advanced Professional Series \(APS\) program.](#)

G272 Warning Coordination, October 6-7, 2016, Wayne County EMA EOC, 201 West North Street, Wooster, Ohio 44691

Severe weather is on the way ... how do you effectively work with the National Weather Service and your local media to develop and discriminate effective warnings your community? This 2 day course is the latest in the hazardous weather series of courses produced in partnership with the National Weather Service (NWS). This course is intended to help facilitate that process. Course topics include: The Social Dimensions of Warning Response; Developing Effective Warning Messages; Developing an Effective Community Warning Process; and Working with the News Media to Create a Weather Warning Partnership. In addition to lecture and discussion, the course includes case studies, exercises, and an opportunity for interaction with representatives of the local news media. Target Audience: Emergency management personnel, municipal and corporate, who share some responsibility for or play a role in planning for a disaster. [This is an "Elective" course for the FEMA Advanced Professional Series \(APS\) program.](#)



Rail Car Response Training for Crude Oil and Flammable Liquids Incidents

This **FREE** one-day DOT PHMSA approved course is specifically developed to provide hazardous materials training for volunteer and remote emergency responders, to improve their ability to respond to derailments that involve shipments of crude oil, ethanol, and other flammable liquids.

The University of Findlay is currently scheduling training deliveries for September, October, and beyond. If you are interested in hosting your own training class or interested in attending one of the sessions listed below, please contact:

John Kayser
The University of Findlay
All Hazards Training Center
800-521-1292, ext. 5814



AGENCY/ORGANIZATION	CITY	STATE	DATE OF TRAINING
Wayne County Emergency Management Agency	Apple Creek	OH	8/6/2016
Defiance County Public Safety Services/EMA	Defiance	OH	8/13/2016
Georgetown Scott County Emergency Management Agency/Office of Homeland Security	Georgetown	KY	8/16/2016
Paulding Co. EMA	Paulding	OH	8/27/2016
Lawrence County LEPC	South Point	OH	8/27/2016
Franklin County EMA	Columbus	OH	9/6/2016
Franklin County EMA	Hilliard	OH	9/7/2016
Cuyahoga County EMA	Bedford	OH	9/7/2016
Franklin County EMA	Westerville	OH	9/8/2016
Cuyahoga County EMA	Bedford	OH	9/9/2016
Stark County EMA	Canton	OH	9/10/2016
Statesville Fire Department	Statesville	NC	9/13/2016
East Liverpool Fire Department/HAZMAT Team	East Liverpool	OH	9/16/2016
Marion County EMA	Marion	OH	9/17/2016
Columbia County LEPC	Lisbon	OH	9/17/2016
City of Heath Fire Department	Heath	OH	9/24/2016
Christiana Fire Company	Christiana	DE	9/25/2016
Jewett VFD	Jewett	OH	9/25/2016
Ottawa Co. EMA 6pm-10pm each night	Port Clinton	OH	9/27/2016



OHIO EMA UPCOMING TRAINING

1	G191 ICS/EOC Interface Course	August 4, 2016	Franklin County
2	G191 ICS/EOC Interface Course	August 23, 2016	Paulding County
3	L197 Integrating Access and Functional Needs into EM Planning	August 23 – 24, 2016	Ohio EMA
4	OH-910 Modular Emergency response Radiological Transportation Training (MERRTT)	August 23 – 24, 2016	Ohio EMA
5	ICS-300 Intermediate ICS	August 29 – 31, 2016	Union County
6	ICS-400 Advanced ICS	August 31 – Sept. 1, 2016	Union County
7	ICS-300 Intermediate ICS	September 13 - 15, 2016	Franklin County
8	ICS-300 Intermediate ICS	Sept. 13, 14 & 15, 2016	Hamilton County
9	G393 Mitigation for Emergency Managers	September 13 - 15, 2016	Ohio EMA
10	AWR-345 Unmanned Aircraft Systems in Disaster Management	September 15, 2016	Ohio EMA
11	OH-605b IA Damage Assessment Workshop	September 15, 2016	Miami County
12	ICS-400 Advanced ICS	September 15 - 16, 2016	Franklin County
13	L110 National Emergency Management Basic Academy (TIT)	September 19 – 23, 2016	Ohio EMA
14	G288 Local Volunteer & Donations Mgmt	September 26 – 27, 2016	Paulding County
15	G557 Rapid Needs Assessment Planning	September 27, 2016	Franklin County
16	ICS-300 Intermediate ICS	October 4 - 6, 2016	Belmont County
17	G272 Warning Coordination Course	October 6 - 7, 2016	Wayne County
18	ICS-400 Advanced ICS	October 12 - 13, 2016	Hamilton County
19	G428 CERT Train-the-Trainer Course	October 14-16, 2016	Ohio EMA
20	G191 ICS/EOC Interface Course	October 19, 2016	Butler County
21	G393 Mitigation for Emergency Managers	October 25 - 27, 2016	Licking County
22	ICS-300 Intermediate ICS	October 25 - 27, 2016	Summit County
23	ICS-400 Advanced ICS	November 2 - 3, 2016	Summit County
24	ICS-400 Advanced ICS	November 3 - 4, 2016	Belmont County
25	AWR-342 Maturing Public Private Partnerships (OP3)	November 15 - 17, 2016	Ohio EMA
26	ICS-300 Intermediate ICS	December 14 - 16, 2016	Huron County
27	ICS-300 Intermediate ICS	January 7 – 8, 2017	Ottawa County
28	ICS-400 Advanced ICS	January 12 - 13, 2017	Huron County
29	ICS-400 Advanced ICS	January 14 – 15, 2017	Ottawa County
30	MGT-347 Incident Command Systems Forms Review	February 7, 2017	Ohio EMA
31	ICS-300 Intermediate for Expanding Incidents	February 7 - 9, 2017	Ohio EMA