

- Bureau of Motor Vehicles
- **Emergency Management Agency**
- Emergency Medical Services
- Office of Criminal Justice Services
- Ohio Homeland Security
- Ohio Investigative Unit
- Ohio State Highway Patrol



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POLICY STATEMENT 2015 (1)

To: Ohio EMA Preparedness Grants Sub-recipients

From: Sima Merick, Interim Executive Director 

Date: January 16, 2015

Subject: Policy Statement Regarding Inventory Records and Required Certifications

Policy Statement

Sub-recipients that acquire equipment that must be inventoried pursuant to 44 CFR 13.32 or 2 CFR 200.313 from any of the preparedness grant programs passed through from Ohio EMA are required to submit an annual inventory certification along with a current master inventory listing to the Preparedness Grants and Fiscal Branch no later than January 31 of each year. Although federal inventory requirements remain in effect for the life of the qualifying equipment, sub-recipients are required to submit the certification and master inventory listing to Ohio EMA for up to three years after the close of the grant in which qualifying equipment was purchased.

The inventory certification must be on the prescribed form provided by Ohio EMA. Failure of the sub-recipient to submit the form timely will result in suspension of any current grant funding until the certification is submitted.

Effective Date

This policy is officially effective as of January 16, 2015 and applies to the federal fiscal year 2014 grant programs and beyond.

Mission Statement

"to save lives, reduce injuries and economic loss, to administer Ohio's motor vehicle laws and to preserve the safety and well being of all citizens with the most cost-effective and service-oriented methods available."